

# All Saints Church, Kingston upon Thames

## Parochial Church Council Meeting

Tuesday 13th September 2022, 7.30pm at All Saints Church

### Minutes

#### *Present*

Revd Joe Moffatt (Chair), Alastair Deller (Honorary Treasurer), John Dewhurst, Roshan Jathanna, Liz Deller, Eithne Fray, Isabel Isaacson (Secretary), Jeremy Jeffreys, Keith Long, Peter Reddell, Samantha Taylor, Joni Timmins.

#### *Joe opened the meeting with a prayer.*

1. *Apologies:* Sheila Bryant, Yvonne Fitzpatrick, Lucy Robinson, Paul Thompson, Philip Walker, Mary Warman.

#### *Arrangements for services and prayers following the death on Thursday 8th September of Her Majesty Queen Elizabeth II*

Various arrangements have been put in place following the announcement of the death of the Queen and these were outlined to the meeting by Joe.

#### *Daily in the Church*

- Candles lit on the altar
- A book of condolence at the South Door
- Lighting of candles at the newly positioned candle stand outside the Chapel
- Laying of flower wreaths (in the crossing, at the base of the font)
- Daily prayers at 12noon

#### *Sunday 11th September*

The proclamation of King Charles III by the Mayor of Kingston will take place on the steps of the Guildhall; there will be a special Evensong service with the Mayor attending and the bellringers will ring a muffled peal.

#### *Sunday 18th September, 6pm*

A civic service of Commemoration and Thanksgiving for Her Majesty Queen Elizabeth II at All Saints, with Bishop Richard preaching and an expected congregation of 400-500 including representatives of local groups and businesses and faith groups. The Mayor's office will design and produce the service booklet following a template issued by the Diocese. A mailing will be sent out to All Saints contacts to invite applications for attendance via Eventbrite and will let people know about the closure of the church on the 19th September.

#### *Monday 19th September*

The church will be closed on the day of the Queen's funeral as a mark of respect.

#### *'Quiz the Vicar'*

This was an opportunity for PCC members present to introduce themselves and to ask Joe a question.

2. *Minutes of the last meeting, 20th July 2022* – the minutes were agreed with no changes.

3. *Matters arising.*

**Vacancy** – preparation of the vicarage – all accomplished.

**Item 6(c), July 2022 PCC meeting** – Choir vestry screen. It was confirmed that the proposed screen will be suitable for all purposes e.g. Zoom etc; the meeting observed that the Church Wi-Fi needs improvement. A faculty needs to be obtained for the replacement screen; Alastair and John will begin the process.

**Lighting upgrade** – we will go ahead with the lighting quote from CES – Site survey and preparation of documents, drawings, etc., suitable for DAC faculty approval £1495 + VAT. The suggested timetable would start after Easter 2023 (Easter Day 2023 is 9th April).

**Peter Eugene Ball sculpture** – overall costs for collecting and installing the sculpture and obtaining a professional valuation are estimated at £2-2,500; it will cost an additional £35 a year for insurance. A resolution put to the meeting proposing that we accept the offer of the sculpture: proposed by John Dewhurst; seconded by Joni Timmins – resolution accepted by the PCC with one abstention.

#### 4. Finance

The analysis of income and expenditure for the period: 01 January 2022 to 31 August 2022 and the budget throughput (summary) were circulated in advance of the meeting. The reports show that we are reasonably in line with the budgeted figures.

#### **Parish Support Fund pledge to the Diocese 2023**

Our 2022 pledge is £115,320 per year (£9,610 per month); Alastair proposed an increase of 2% for 2023 to: £117,624 (£9,802 per month). This was seconded by Joe and agreed unanimously by the meeting.

#### **Assistant Honorary Treasurer; HSBC & CCLA Mandates**

Alastair presented the following finance motions.

1. That Jonathan Gillard is appointed Assistant Honorary Treasurer and, in that capacity, he is appointed as a co-opted member of the PCC.

Proposed by: Isabel Isaacson; seconded by: Roshan Jathanna; agreed unanimously.

2. That a new mandate should be set up with HSBC for the current and deposit accounts held with them, with the following authorised signatories: The Rev. Joe Moffatt (Team Rector), Alastair Deller (Hon. Treasurer), Jonathan Gillard (Assistant Hon. Treasurer), John Dewhurst and Roshan Jathanna (Churchwardens). Signing rules, etc., to remain unchanged.

Proposed by: Liz Deller; seconded by: Keith Long; agreed unanimously.

3. That a new mandate should be set up covering the deposit and investment reserve accounts held with CCLA with the following authorised signatories: The Rev. Joe Moffatt (Team Rector), Alastair Deller (Hon. Treasurer), Jonathan Gillard (Assistant Hon. Treasurer). Signing rules, etc., to remain unchanged.

Proposed by: John Dewhurst; seconded by: Joni Timmins; agreed unanimously.

Tsetsy Kehayova is resigning from her volunteer role in assisting with the church accounting. The meeting recorded thanks to her for her contribution.

#### 5. Church Life Review.

(1) Two points were raised by Ann Cornick as follows:

- ‘I would like thanks expressed to Pippa for the Thumbs Up events held during the Summer. Pippa works very hard and imaginatively so that these events are as successful as they are.’

The meeting was happy to record thanks to Pippa.

- ‘I would like to ask what plans there are for mid-week events for children. If any are to be organised I would be willing to help but on a limited basis.’

There will be a full review of our Children’s Ministry. This will include both weekday and Sunday activities.

(2) The meeting recorded congratulations to Joe for a very impressive start to his Ministry at All Saints.

#### 6. *Health & Safety and Safeguarding*

- The Safeguarding Agreement noted at the previous meeting is still in place and the person concerned is co-operating.
- On-line safeguarding Course – Pippa is co-ordinating the certification. Joe will shortly be meeting the safeguarding officers.

#### 7. *Kingston Team News*

**St John the Evangelist – vacancy.** Two candidates have been shortlisted for the role of team vicar at St John the Evangelist. Interviews have been delayed following the death of the Queen but it is hoped that the successful applicant will start in the role (combined team vicar (4 days a week) and chaplain at Surbiton High (2 days a week)) after Christmas.

**St John the Baptist.** Mandy Beck remains as team vicar of St John the Baptist and she is re-energising the role with some new projects.

**Shannon Preston.** Shannon undertook her curacy in Texas and is currently Chaplain at the Community of St Anselm. She has just moved to Kingston and would like to participate in All Saints Church life; Joe has applied for a 'licence to officiate' for her. She may be able to offer help, initially on Sundays.

#### 8. *Any Other Business*

**The PCC Standing Committee.** The Standing Committee of the PCC will be constituted as follows:

Revd Joe Moffatt (the Minister)

John Dewhurst and Roshan Jathanna (Churchwardens)

Alastair Deller (Honorary Treasurer)

Paul Thompson, Eithne Fray and Sheila Bryant (Deputy Churchwardens (one vacancy to be filled))

Isabel Isaacson (PCC Secretary)

There will be a monthly meeting of the Standing Committee; working groups will be appointed alongside for specific issues. The PCC will meet every two months.

**Christian Aid sponsored walk.** Mary has kindly agreed to represent All Saints. There will be a notice in the pewsheets with giving details on sponsoring walkers.

**Next PCC Meeting.** The next meeting of the PCC will take place on **15th November**.

The date for the first meeting of the **Standing Committee** has yet to be confirmed.

*The meeting closed with a Prayer.*