

LITTLE SAINTS LEADER ROLE PROFILE

Role Summary

Little Saints is an informal drop-in session for toddlers and their carers in the East End of the church. Anyone is welcome to come and it provides a good opportunity for young ones to play and their carers to meet others. The session provides an opportunity for people to meet and talk. We ask a suggested donation of £1 per family.

The time is currently:

- Friday 10am -11am

We very much hope that families will:

- Have a safe, inclusive and enjoyable experience
- Parents and carers will have the chance to meet others
- Enjoy time as a group/family

Why volunteer at All Saints?

- Becoming part of a team
- Sharing your skills and expertise
- Engaging and inspiring our young families
- Meeting people from all walks of life
- Supporting and contributing to the community life of All Saints
- Working in a beautiful and historic environment

Role responsibilities include:

This is an **opportunity** to use your existing skills and perhaps develop new ones. As the Little Saints Leader the kind of activities you might be involved in could include:

- A key part of the role is to provide a warm welcome to families and interact with families. This could be from offering refreshment to sparking conversation.
- Actively asking for donations/ session fee
- Sourcing new toys for toy chests
- Organising toy maintenance
- Session setting up and tidying away
- Take part in training including safeguarding training
- Being aware of the safety of all families and reporting any serious issues, accidents and emergencies

Training

We will ensure that you receive appropriate training and support to enable you to carry out your role. You will receive training to ensure that you are familiar with and abide by our Safeguarding Policy and Guidelines. All Saints is an accessible place which welcomes all. There may be occasions

when you will need to deal with difficult people. Again, training will be provided to ensure that you are able to handle such instances in a confident and sensitive manner.

What is involved?

- Providing a friendly welcome for family groups
- Occasionally collect feedback from families
- Working in compliance with All Saints Church Safeguarding Policy and Guidelines
- Completing a DBS (Disclosure and Barring Service) Check

Workshop volunteers should be:

You will need to be 18+ and the type of person who enjoys meeting and engaging with families.

- Interested in people
- Have some experience of engaging and / or working with young children
- Friendly, welcoming and responsible
- Flexible and happy to adapt to changing circumstances in an appropriate way
- Good at communicating
- Team player
- Practical

Commitment

To cover the set-up, session and tidying up for sessions, we anticipate about 20-30 minutes tidy away time. Sessions are currently:

- Friday 10am -11am

You will also be invited to take part in quarterly Volunteer Leader Forum meetings, where we discuss how to improve the Volunteer Experience and any policies, procedures, updates and feedback relating to volunteering.

For further information please contact heritage@allsaintskingston.co.uk