

Wedding Receptions at All Saints Church

The perfect setting for your special day



All Saints Church, Market Place, Kingston upon Thames, Surrey, KT1 1JP

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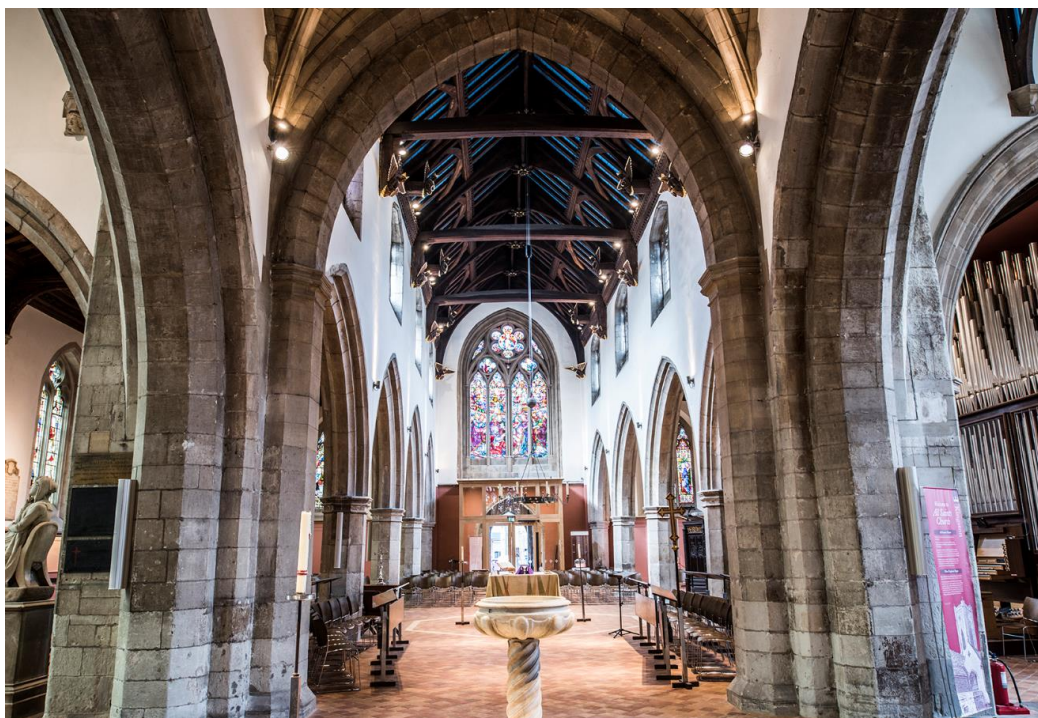
A warm welcome

Congratulations on your forthcoming wedding! We are delighted that you would consider our Grade I* Listed building as a unique setting to help you have a day you will treasure forever.

We are, of course, delighted to hold a wedding reception for you if you get married at All Saints Church, but it is absolutely not a requirement for booking All Saints as a reception venue.

All Saints is a flexible space which you can use as a blank canvas to create your own bespoke reception. The Church is available for you to set up the day before, allowing you to make sure the space is perfect for your special day. Our staff will meet with you before the event to ensure everything runs smoothly.

All Saints Church is a busy community hub offering a wide range of activities and events for local residents and visitors. Booking our venue for your wedding reception actively supports our worthy community activities and the preservation of our splendid building.



All Saints is the perfect setting for wedding receptions of any size.

All Saints Church is a beautiful space for receptions of up to 250 guests. The space can also be divided up into separate areas to create an intimate special occasion for a smaller number of guests.

Greeting your guests

Our spacious main entrance area allows you space to greet your guests as well having an area set aside with welcome drinks.

The Seating Plan

We can work with you to produce a bespoke floorplan so that you can visualise how you would like the tables arranged for your wedding breakfast. Having worked closely with you, our staff will ensure the tables and chairs are arranged as agreed before you arrive. This lets you concentrate on decorating and adding those finishing touches.





Decorations

Our Grade 1 listed building features soaring columns and wonderful architectural features, and atmospheric light from the stained glass windows which makes a dramatic and unique venue. You can decorate the space in a variety of ways— either using hired linens / drapes or with hand-made personalised items such as bunting, or fairy lights. There are some restrictions, as you would expect with an historic building, but our staff will work with you and show you the discrete hooks which can be used for attaching the decorations of your choice. This can all be set up the night before (times will vary).

We are happy to arrange appointments for suppliers who want to come in and have a look at the venue before the big day.

Wedding Flowers

We offer an in-house flower arranger who would be delighted to assist you with your floral requirements for your wedding day.

You can meet with our flower arranger to discuss your bespoke creative wedding ideas and costs.





Catering

Unlike many other venues, here at All Saints Church you have the freedom to choose what catering you would like, whether this is done by your preferred caterers or by providing food yourselves. There are some technical requirements to ensure suitability with our historic building, which we are experienced in guiding suppliers through.

If you are on a tight budget, then you are more than welcome to bring your own food and/or use our kitchen facilities and equipment to prepare food. You are welcome to use our standard café style crockery and cutlery, or you may prefer to hire in your own.

For something a bit different you can use the outside lawn area to have a hog roast or barbeque, hire a small marquee for catering or use food vans.

The Heritage Gallery is an additional flexible space which can provide space for a buffet.





Evening Entertainment

There are many options available to you for the music. You can bring in a band or disco of your choice for the evening's entertainment. There is staging available to create a more prominent area for them.

Our PA system allows you to connect an iPod (or any mobile device) or use a CD so that you can play your own background music from it. You can also use it for the speeches with use of our microphone system. At All Saints we have a full licence for the playing of recorded or live music inside the premises.

For the more adventurous of presentations during the reception there is also a digital projector and screen available to hire for playing photos, images or videos.



Will there be a bar?

There isn't an in-house bar, so you may prefer to hire in a bar or provide your own drinks.

At All Saints we have a full alcohol licence for the consumption and sale of alcohol on the premises up to 11pm but we can apply for an extension on your behalf. We also do not charge corkage.

Accessibility

We aim to make All Saints as accessible as possible for everyone. The building includes:

- Level access
- One disabled toilet
- Baby changing table

Our staff are happy to liaise with you about any additional arrangements which are necessary.

Loading / Unloading

There is vehicle access right up to the Vestry door allowing easy unloading or loading of supplies and equipment. All Saints is available for you to set up the day before, allowing suppliers to have everything perfect for your special day.

Parking

We are in the centre of Kingston and there are many car parking spaces nearby, including the following which offer overnight or 24 hour parking:

- Ashdown Road, Kingston upon Thames, KT1 2NH (24 hours)
- Bittoms, Kingston Upon Thames, KT1 2AG (overnight)
- Canbury Place, Walter Street, Kingston upon Thames KT2 5AA (24 hours)
- Cattle Market, Fairfield North, Kingston upon Thames KT1 2QY (24 hours except Sundays)
- Neville House, 55 Eden Street, Kingston upon Thames KT1 1BW (24 hours)
- Thameside, Kingston upon Thames KT1 1PL (24 hours)

Important things you need to know

- Our alcohol licence is permits drinks up to 11pm but we can apply for an extension on your behalf for a small extra fee, which will also cover music and dancing, meaning you can stay until the small hours and won't have to deal with any extra paperwork.
- You will need to pay a small deposit for cleaning, damage and breakages payment prior to the event which is fully refunded after the event less any cost of damages.

Hire price and what is included.

The basic hire fee for wedding receptions is £3,750. Charges may vary depending on your requirements and smaller weddings using only part of the church may have a reduced charge. There are no corkage or VAT charges. Please contact us to find out more at info@allsaintskingston.co.uk

What's included

- Set up on the previous day to your wedding reception
- Use of the building on the day of your reception
- Use of PA System
- Use of screen projector if required
- Use of our small kitchen area which is ideal to be used for a bar
- Use of All Saints rectangular trestle tables and chairs if required
- Staff to set up table configuration, if required
- Staging for music area, if required
- Staff to take down table arrangements and equipment at the end of the evening so all you need to do is tidy away your decorations
- Access on the morning after the reception for your suppliers to pick up equipment.
- Use of grounds for additional space and food preparation, if required

Venue Checklist

- Can we have our own caterers?
- Can we supply our own drink?
- Do you have an alcohol licence?
- Can we decorate in our own style?
- Does it have a PA system we can use?
- Is there access for the elderly and disabled?
- Will there be staff to help de-install tables and staging?

Current facilities

- 250 chairs
- Trestle tables if required
- Staging
- PA system
- Screen projector



Our staff are happy to help! If you want to know more about wedding receptions at All Saints call us on 020 8541 5371 or email info@allsaintskingston.co.uk

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